

GOSNOLD BOARD OF SELECTMEN

April 16, 2021

Meeting open @ 10:30

Meeting held remotely via Zoom: Board of Selectmen participation: Gail Blout – Remote, Sarah Berry – Remote, Stewart Young – Remote. Others participating: Lisa Wright, Tom Guilfoyle, George Shaw, Michael Milanoski, Paula & Seymore DiMare, Sarah Smith, Jim Powers, Dale Lynch, Lindley Huey, Bev Prevost, Tara Lynch, Jennifer Williams, Zach Blake, Paul Lehner, Carlyn Nunes, Lexi Lynch, Marla Garfield, Fran Veeder, Sean Uiterwyk, David Warr, Roxy Leeson, John Kidder, Rosie Goettsche, Jon Winet, Phil Houha, Slater Anderson, Nancy Wilder, Nina Brodeur, Diane Croswell, Seth Garfield, Chip Bradish

FINANCIAL MANAGEMENT REVIEW:

Michael Milanoski reported that the town has done a great job in securing state and federal grants. There is a lot of information from the Department of Revenue after their Financial Management Review.

Jim Powers is now our Auditor and reported on the following: Jim reported that the ledgers don't properly represent any current time. The Board of Selectmen need to adopt financial procedures and policies. Books need to be closed on a monthly process and the staff will accurately account for the policies. Sarah may need help to accomplish this. People need to embrace change and embrace technology. There should be a documented set of procedures regarding processing payroll, warrants and receivables. Reconciliations need to be completed monthly and yearly. Adjustments will be made in 2021 and the ledgers will be cleaned up; 2021 will be a clean closing. The account structure needs to be completely resolved and we will start the new fiscal year with a brand-new QuickBooks system.

The following is a report from the Department of Revenue from Zach Blake, Tara Lynch, Tom Guilfoyle and Jennifer Williams.

Tara began with some highlight of the Finance Management Review:

Tara and Blake interviewed many employees back in the fall and they reviewed town documents, researched reports and documents and compared Gosnold to other communities. They examined the town structure and how it became the way it is. There are statutory requirements required by the Division of Local Services with interim controls and best practices for overall effectiveness and efficiency. Their proposal has many parts to it; of which the Selectmen can choose how to best make these changes. They feel strongly that the town should have an Accountant to review payroll and warrants and there should be an Assistant Collector so that money received at town hall can be deposited. Stewart expressed his appreciation of all the work that the Department of Revenue has put into this.

Several of the suggested changes will require funding and the town needs to invest in financial upgrades.

Jennifer Williams spoke of the upcoming re-evaluation and would like to meet with a contact person to put together a work plan. The town will hire an Assessing Consultant. This is a very in-depth project and will require the update of building permits, sales review and field review. Jennifer can get a list of everything she needs and Michael Milanoski will be the contact person. The tax rate should be complete soon then the Schedule A will be completed.

BOARD OF SELECTMEN:

Gail and Michael will meet with Lisa and Sarah next week to review the Human Resources recommendations.

Gail spoke with the contractor for the Buzzards Bay Coalition shed; he reported the footings will go in next week. They will hire a utility locating company.

A motion was made to approve the minutes of March 5 and March 19, 2021. Duly seconded. So moved. Roll Call: Gail Blout – here, Sarah Berry – here, Stewart Young – here. Unanimous vote.

Lisa presented a contract for a \$500.00 grant from the Mass Cultural Council. A motion was made to accept the \$500 grant from the Mass Cultural Council to help fund the Plein Air event. Duly seconded. So moved. Roll Call: Gail Blout – here, Sarah Berry – here, Stewart Young – here. Unanimous vote.

FIRE & FIRST AID:

Seth reported that he has a \$2500 grant from MEMA for Doxycyclene and EPI Pens and equipment for the First Aid truck. *A motion was made to accept the MEMA Grant of \$2500.00 for medical supplies. Duly seconded. So moved. Roll Call: Gail Blout – here, Sarah Berry – here, Stewart Young – here. Unanimous vote.*

Seth reported that he has a grant for \$8700.00 from Fire Services for the purchase of pagers, some of which will go to Naushon. *A motion was made to accept the \$8700.00 grant from Fire Services for the purchase of pagers. Duly seconded. So moved. Roll Call: Gail Blout – here, Sarah Berry – here, Stewart Young – here. Unanimous vote.*

PLAYGROUND:

Construction will begin in June for the new playground. \$74,000 has been raised so far.

MVP GRANT ACTION PLAN:

Four people have expressed an interest in participating in a working group.

PLANNING BOARD:

Lisa received a Form A Subdivision Plan from Vineyard Land Surveying. This is an Approval Not Required plan for the Coope property as they are transferring a piece of their land to Bruce Borges to correct an encroachment. *A motion was made to accept the Subdivision Plan as submitted. Duly seconded. Roll Call: Gail Blout – here, Sarah Berry – here, Stewart Young – here. Unanimous vote.*

A motion was made to adjourn. Duly seconded. So moved. Roll Call: Gail Blout – here, Sarah Berry – here, Stewart Young – here. Unanimous vote. Meeting adjourned @ 1:40pm.

Respectfully submitted by Lisa Wright.

Gail Blout

G. Stewart Young

Sarah Berry

Gosnold Board of Selectmen
Approved via Zoom – May 14, 2021